



Dear Member

## Australian Restructuring Insolvency & Turnaround Association: AGM Notice

42<sup>nd</sup> Annual General Meeting  
Tuesday 14 May 2024

**President:** Rachel Burdett

**Email:** [rburdett@corcordis.com.au](mailto:rburdett@corcordis.com.au)

**Company Secretary:** John Winter

Chief Executive Office/Company Secretary

ARITA

Level 5, 66 Clarence Street

Sydney NSW 2000

Tel: (02) 8004 4344

Email: [jwinter@arita.com.au](mailto:jwinter@arita.com.au)

The 42<sup>nd</sup> Annual General Meeting (AGM) will be held *primarily* via the online platform Zoom and in person at ARITA's National Office at Suite 2, Level 5, 66 Clarence St, Sydney NSW.

The Notice of Meeting is attached.

NB - the comprehensive Annual Report will be circulated via email separately.

A handwritten signature in black ink, appearing to read 'John Winter', is written over a light grey rectangular background.

John Winter  
Company Secretary

## Notice of Meeting

The 2024 Annual General Meeting (**AGM**) of the Australian Restructuring Insolvency & Turnaround Association (ARITA) will be held primarily online via Zoom,

on **Tuesday 14 May 2024 at 5:00pm:**

Join Zoom Meeting:

<https://us02web.zoom.us/j/86002031254?pwd=OFd1b0VsVkx3OSt1NlByTS9rQnZvZz09>

Meeting ID: 860 0203 1254

Passcode: 238208

***Please note:** all members **MUST** identify themselves by name & surname. Anonymous attendees will be removed/not admitted via the waiting room.*

*All attendees by Zoom will need to use their proper name in their Zoom ID at the time of joining. To ensure appropriate governance and to avoid the distraction of the proper running of the AGM, anyone not able to be identified as a current ARITA voting member will be automatically removed from the meeting.*

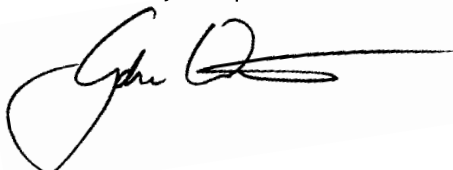
*If you are dialling in, you will be requested to verbally identify yourself on joining.*

Only ARITA Professional Members (including Fellows) and Life Members are entitled to vote at the AGM either in person or by proxy. This is according to the ARITA Constitution.

### Agenda

1. Welcome and apologies
2. To approve the minutes of the 41<sup>st</sup> Annual General Meeting held on 30 May 2023
3. To receive the President's Report
4. To approve the Financial Statements and Report of the Directors and Auditors for the year ended 31 December 2023
5. To announce the National Committee for 2024-2025
6. To consider any other business

Dated 17<sup>th</sup> day of April 2024



John Winter  
Company Secretary

Attachments: Proxy Form, Draft Minutes of 2023 AGM, 2023 Audited Annual Financial Report



According to the ARITA Constitution, voting members are Professional, Fellow and Life members

# AGM Proxy

I .....of

.....(firm and address)

being a **voting member** of the Australian Restructuring Insolvency & Turnaround Association, appoint:

name of proxy.....

address of proxy.....

or, in his/her absence:

name of proxy.....

address of proxy.....

as my general proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on.....

at.....

or if I have not nominated a proxy or if the nominee is absent from the meeting, the Chair of the meeting as my proxy to vote on my behalf at the general meeting of the Australian Restructuring Insolvency & Turnaround Association and at any adjournment of that meeting.

**Note:**

- 1. A member who is entitled to vote at the meeting may appoint one proxy.
- 2. A proxy need not be a member.

*This proxy must be signed by the appointing member or the member's attorney.*

Special proxies can be obtained if required and on request. Please contact [committees@arita.com.au](mailto:committees@arita.com.au)

Signed .....

Dated .....

The proxy form and the power of attorney or other authority if any under which it is signed or a certified copy must be received by ARITA **at least 48 hours** before the time for holding the meeting, by:

**Mail** to Company Secretary, ARITA,  
Suite 2, Level 5, 66 Clarence St, Sydney  
NSW 2000

**Email** to [committees@arita.com.au](mailto:committees@arita.com.au).